

MEMORANDUM OF UNDERSTANDING

UNIVERSITY OF FREDERICTON, COLLÈGE COMMUNAUTAIRE DU NOUVEAU-BRUNSWICK, AND HUSSON UNIVERSITY

Whereas the University of Fredericton (UF) of Fredericton, New Brunswick, Canada, and Husson University (HU), of Bangor, Maine, United States, have collaborated for the purposes of enhancing the opportunities of obtaining a Bachelor's degree for Canadian students who have obtained a diploma from a Canadian Public Community College;

Whereas this affiliation utilizes a Course Management System of online distance education supported by the University of Fredericton with courses directed and conducted by instructors at Husson University;

Whereas this instructional arrangement has proven effective in achieving learning outcomes;

Whereas HU has obtained approval from its accrediting organization, the New England Association of Schools and Colleges;

Whereas UF and HU have a mutual interest in extending this quality educational opportunity to students throughout Canada;

Whereas HU is prepared to acknowledge that the specific educational structure of the diploma offered by Public Community Colleges throughout Canada warrants consideration that may provide up to 90 credits toward a Bachelor's degree at Husson University;

The parties to this agreement - the University of Fredericton, Husson University, and Collège communautaire du Nouveau-Brunswick - do hereby express their mutual understanding and agreement as follows:

I. Degrees

That the terms and conditions outlined in this Memorandum of Understanding will be applicable to the following degree programs offered at Husson University:

- Bachelor of Science in Business Administration
- Bachelor of Science in Criminal Justice

Upon successful completion of a degree, students will also be awarded a Certificate of Applied Management from the University of Fredericton.

That the students of Collège communautaire du Nouveau-Brunswick who are eligible for participation in this program are those who have attained a Business Program Diploma or a Diploma in Criminal Justice, Police Foundations, Corrections or a similar program.

II. Mutual Covenants

Each Institution will undertake to:

- 1) Provide academic counseling and materials to potential and existing college diploma students and alumni.
- 2) Promote degree completion programs through face-to-face sessions, information sessions and a variety of media.
- 3) Investigate cross-listing of courses if and when this arrangement would be of benefit to the students and the institutions involved.

III. Mutual Understanding

All parties are under the mutual understanding that:

- 1) Program entry and acceptance requires the completion of a diploma program of study at an accredited Canadian Public Community College.
- 2) Upon matriculation, students within the program shall be considered students of Husson University as well as University of Fredericton and shall comply with the policies of both Universities to the extent they are applicable.
- 3) Both Universities reserve the right to confer or deny admission of students and reserves the right to amend its programs of study or academic policies at any time.
- 4) At a minimum, the final one fourth of the undergraduate program of study must be completed at Husson University, either on site or on line, in concert with University of Fredericton.
- 5) Student educational records are subject to privacy and can be disclosed to individuals other than the students only with the express permission from the student.

IV. Individual Covenants

Husson University will:

- 1) Request and review admissions applications from students who have completed a diploma at a Canadian Public Community College.
- 2) Review transcripts from students who have applied to determine which learning outcomes have been fulfilled by the diploma program.

- 3) Provide advice to students who have been accepted in this degree completion program to assist them in understanding course selection options and Husson University policies and procedures.
- 4) Provide supporting information to signatory parties in helping them answer questions that may arise with respect to prospective or current students in the program.

University of Fredericton will:

- 1) Provide technological support and training to enrolled students.
- 2) Provide technological support and training to Husson University instructors.
- 3) Provide advice and counsel with respect to financial aid as needed.

Collège communautaire du Nouveau-Brunswick will:

- 1) Advise interested students and alumni on the relevant fields of study and course-work for the purposes of facilitating entry into the program.
- 2) Assist students accepted into the program in communicating with University of Fredericton and Husson University.
- 3) Consult with the University of Fredericton and Husson University when advertising this degree completion program for purposes of assuring accuracy and consistency.

V. Term and Termination

This Agreement shall be effective for one year commencing on November 7th, 2011 and shall be automatically renewed annually, unless notice of termination is given by any of the parties. Any party may terminate this Agreement without cause by giving thirty (30) days written notice to the other. Any such notice of termination given by UF or HU shall not have effect until students already placed at HU have completed the courses for which they have registered. All parties shall make good faith efforts to assure that decisions made with respect to this agreement shall not unfairly prejudice the opportunity of study and degree completion for students enrolled in this program.

VI. Contact Information

The following individuals shall serve as the point of contact for questions and matters of notice:

University of Fredericton

Name: Robert H. Williston, Ed.D.
Position: Vice President and Professor
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